

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
DECEMBER 14, 2017**

At 5:00pm President Winchester called the Regular Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were and Wheeler, Bordsen, Lowe and Woods. Also in attendance were Manager McNally, Clerk Springsteen and Operations Manager Ward.

**1. Minutes:** The Minutes of the November 16, 2017 Regular Board Meeting were approved on a motion by Director Wheeler, seconded by Director Woods. All ayes, motion passed.

**2. Public Forum:** None

**3. Finance Committee Report: Concerning the Financial Report for November 2017.** Director Bordsen reported that the Committee had reviewed the financial records for the month of November and found everything to be in order. Director Bordsen, seconded by Director Wheeler moved to approve the financial reports for the month of November. All ayes, motion passed.

**4. Concessionaire Committee Report: Discussing the December 12, 2017 meeting between the Committee and Collins Lake Recreation Area about future agreements.** No action taken.

**5. The Board will consider adding the Administrative Services Manager to the list of authorized signatures for the District’s banking activities.** A motion by Director Lowe, seconded by Director Bordsen to add the Administrative Services Manager to the list of authorized signatures. Drafts signed must also be signed by a current Board member. All ayes, motion passed.

**6. The Board will consider a wage adjustment for staff not otherwise covered by the Memorandum of Understanding.** Director Bordsen, seconded by Director Woods moved to approve the wage adjustment for employees not covered in the MOU. All ayes, motion passed.

**7. Manager’s Report:**

**COLLINS LAKE STATUS**

DATE	REMAINING SUPPLY VOLUME	%	LAKE ELEVATION	DIST BELOW SPILL	RELEASES	GEN OUTPUT
TODAY	28,960 AF	58.5%	1,159.7 FT	23.3 FT	0.0 CFS	0 KW
1 YEAR AGO	34,190 AF	69.1%	1,166.1 FT	16.9 FT	0.0 CFS	0 KW

**STAFF ACTIVITIES**

Staff is working with the Yuba County Water Agency and the Accord Member Units to develop an amendment to the Conjunctive Use Agreements that will remove the provision where the pumpers do not receive payment for Schedule 6 pumping.

At the ACWA Fall Conference in Anaheim, YCWA Chairman Brent Hastey was elected president of ACWA.

The Red Hill Pump facility is essentially complete with the west (auxiliary) side successfully tested on 12/13/2017. Two 15” valves were also installed to isolate each leg of the system as well as to provide better control of the water entering the facility. The only work remaining is for a final gearhead to be rebuilt at Killingsworth to ensure that all four are in good condition.

Staff is reviewing the Draft VRD Focused Spillway Assessment as required by FERC. This work was done by Kleinschmidt, with assistance from GEI.

## **CURRENT PROJECTS**

### **Annexation**

The annexation is scheduled to be considered by LAFCO on January 3, 2018.

### **Caltrans Highway 20 Realignment**

Staff has been continually working with Caltrans to identify infrastructure conflicts and easements required for the realignment project.

Staff also plans on advertising an RFQ over the next several weeks for an engineering firm to design the replacement infrastructure as well as develop the bid specs for the project. This work will be reimbursed by Caltrans.

### **Cascade Fire**

Staff is working to rebuild the flumes by piping where feasible and using steel where elevated structures must be used.

The damaged Bonanza pump intake structure, power pole and meter have been replaced.

### **FEMA Disaster Assistance**

Staff has received the first check from FEMA in the amount of \$8,649 for work done early in the flood event in February 2017.

### **UC / Porter Creek**

Legal Counsel is working with MBK to develop a strategy to best handle the water rights issues associated with ownership of Porter Creek. Counsel is also going to draft the proposal to the University as was discussed at the October 12, 2017 Board Meeting. The UC has asked that we continue offering the 12 miner’s inches for free until the agreement is done and we have denied the request with an assurance that we will do everything to resolve this prior to the irrigation season.

## **PAST MEETINGS**

- 11/21/17 The Manager attended an Accord Executive Committee Meeting at YCWA.  
11/27/17 – The Manager attended the ACWA Conference in Anaheim.  
12/01/17  
12/06/17 The Manager attended an Accord Executive Committee Meeting at YCWA.  
12/07/17 Annual EAP “Face to Face” Meeting at BVID.  
11/14/17 The Manager attended a groundwater workshop at YCWA.

## **UPCOMING MEETINGS**

- 12/18/17 FEMA / CalOES Applicant’s Workshop for the Cascade Fire at Yuba County.  
12/18/17 Groundwater Management Workshop at YCWA (1:00 PM).

## **DISTRIBUTION MAINTENANCE / OPERATIONS**

- RECENT PROJECTS
1. Completed the installation of main valves and the new pumping system at the Redhill East pump station.
  2. Tested the new Redhill East pumping system and it is fully operational.
  3. The Bonanza pump system is ready to operate as soon as PG&E connects the wiring.
  4. Worked on tree clearing, chipping, and ditch cleaning on the Ellis ditch north of Oat Hills Lane.
  5. Mechanically cleaned the lower end of the Sicard ditch.
  6. Potholed the Too Handy pipeline in several places for Cal Trans.
  7. Completed 100+ USA notices.
  8. Repaired mainline breaks on the McDrip, Hill Road, and Bald Mountain pipelines.
  9. Removed two failed culverts on the Harding Canal. Replacement was not necessary.
  10. Removed two service connections on Stern Lane per the Associations request.
- FUTURE PROJECTS
1. Finish the Mahle pipeline audit.
  2. Work on the damage caused by the Cascade fire.
  3. Rebuild the flumes on the Thousand Trails ditch.
  4. Finish the ditch work on the Ellis ditch.

**8. Director's Comments and Reports:** None

## **9. Correspondence:**

- Letter dated December 4, 2017 to BVID from ACWA/JPIA regarding Workman’s Compensation Program

**10. Closed Session: The Board will discuss the evaluation and a potential salary increase** involving Directors Bordsen and Lowe (Personnel Committee) and the Administrative Services Manager; Government Code sections 54954.5 (f) and 54957.6.

**11. Closed Session:** Conference with real property negotiator involving the Lower Yuba River Accord Agreement for Conjunctive Use of Surface and Groundwater Supplies; Ryan McNally, District negotiator(s), in conjunction with the Accord Member Units, will negotiate with the Yuba County Water Agency the terms of the revised Agreement. Instructions to the negotiator(s) may include specific terms of the Agreement. Government Code sections 54954.2 and 54934.5.

**12.Open Session:** The Board will report any action taken in closed session.

**Agenda Item 10:** A motion by Director Winchester, seconded by Director Woods to approve a 5% salary increase to the Administrative Services Manager effective January 1, 2018. All ayes, motion passed.

**Agenda Item 11:** Discussion only, no action taken.

**13. Adjournment:**