

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
BROWNS VALLEY IRRIGATION DISTRICT
NOVEMBER 21, 2013**

At 5:00 pm Vice President Bordsen called the regular meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Winchester, Wheeler and Woods. President Lowe was absent. Also in attendance were Manager Cotter and Clerk Springsteen.

1. Minutes: The Minutes of the November 7, 2013 Regular Board Meeting were approved as corrected by a motion by Director Wheeler, seconded by Director Woods. All ayes, motion passed.

2. Public Forum: None

3. Manager's Report:

Collins Lake:

The current elevation is 1,134.7 ft, which is 48.3 ft below spill. This amounts to 23.8% of storage with 11,820 Acre Feet of usable supplies. The Generator is off with releases of 2.2 cfs. Last year on this date the elevation was 1,147.5 ft, which is 35.5 ft below spill (40.1% or 19,850 Acre Feet). The Generator was off with releases of 1cfs.

The irrigation delivery season ended on Monday, November 18th.

5370 Marysville Road:

After several attempts to repair the aging electric stove at the District's rental property, the property manager has been authorized to purchase a new replacement kitchen stove.

We also fixed the roof (prior to the rain) and rebuilt a door on an outbuilding at this rental property.

Dry Creek Recapture Project:

Due to the many changes that the Corps of Engineers made along the pipeline route, Mead and Hunt will be doing a final survey of the pipeline the first week of December.

Water Transfers 2014:

The State Water Contractors have released a 2014 water acquisition program term sheet with a proposal to pay \$165 per acre foot. It is way too early in the year to; 1) know if water is even needed south of Delta and 2) what the market price will be if there is a transfer. That said, the initial State Water Project allocations were released yesterday at a mere 5%.

Tennessee Ditch Hydro Electric Project:

In response to our notice of intent, FERC “staff preliminarily determines that the proposal satisfies the requirements for a qualifying conduit hydropower facility not required to be licensed or exempted from licensing.” In other words, there is no FERC license required for the Tennessee Ditch Hydro Project!

Per BVID’s request, the consultants have done an analysis of the costs/income of reducing the powerhouse to 600 Kw.

Next Phase of the Peoria Pipeline:

The owner has approved of an easement for this pipeline with the understanding that we survey the property lines prior to beginning the project. That survey was started today.

Meetings:

Past:

- 11-08-13 The GIS/Planner and I provided a tour of the Tennessee Ditch Hydro Project to one of the CEQA consultants.
- 11-12-13 I attended the Cordua W D Board meeting concerning the over pumping in zone 1 at YCWA.
- 11-12-13 I attended the Accord member unit meeting concerning the 2013 transfer at YCWA.
- 11-13-13 The Operations Manager and Lead man met with Steve Campbell of the Yuba County engineering department concerning the location of the Vierra extension and the widening of Loma Rica Road.
- 11-13-13 The Operations Manager and GIS/Planner met with Cal Fish and Wildlife concerning the Cross Star easement.
- 11-14-13 The Personnel Committee (Directors Lowe and Bordsen) met to discuss several staffing matters.
- 11-19-13 Director Winchester and I attended the Water Issues Town Hall meeting in Yuba City.
- 11-20-13 Director Winchester attended the NCWA Board meeting in Richvale.

Future Meetings:

- 11-(25 through 27)-13 Vacation.
- 12-02-13 JPIA Board meeting in Los Angeles.
- 12-(3 through 6)-13 ACWA Conference in Los Angeles.
- 12-09-13 NCWA Bay-Delta Management Committee meeting in Sacramento.
- 12-10-13 Yuba Groundwater Management meeting at YCWA.
- 12-11-13 Winter Water meeting at YCWA.
- 12-11-13 NCWA Water Transfer meeting in Sacramento.

12-12-13 Finance Committee (Directors Wheeler and Winchester) meeting to review the November bills and statements.

Projects:

Past:

1. Installed a new service on the Ellis pipeline.
2. Continued cleaning the highline ditch at Saddleback Ranch.
3. Repaired a break on each of the Abel and Fig Tree pipelines.
4. Recycled the junk steel, brass and aluminum pile at the District yard, generating \$5,650 in revenue.
5. Removed a large willow root ball that had stopped the water flow through a culvert for the Krosens ditch on Krosens Road.

Future Projects:

1. Install the steel stop log and slide gate at Virginia Ranch Dam powerhouse.
2. Repair a small hole in a steel pipe on the Abel pipeline.

4. The Board will discuss and consider expanding the District's Office space.

Discussion only, no action taken.

5. Personnel Committee Report: Update the succession plan progress. Vice President Bordsen announced that General Manager candidate Ryan McNally has accepted the position as of November 21, 2013 with a start date of February 24, 2013.

6. The Board will consider a possible stipend payment for staff members with an active Notary Public. After discussion a motion by Vice President Bordsen, seconded by Director Winchester was to approve an annual \$500.00 stipend for the active Notary Public and staff is to create a policy outlining procedures. All ayes, motion passed.

7. Director's Comments and Reports: None

8. Correspondence: None

10. Closed Session: The Board in closed session shall consider merit advancements for two different staff members; Government Code sections 54954.5 (f) and 54957.6.

11. Open Session: Vice President Bordsen announced that in closed session the Board approved a 5% merit advancement for Donna Springsteen – Office Manager and Mark Sayers – GIS Planner effective January 1, 2014 and for an employee position wage study for each of these positions to be completed for further review.

12. Adjournment: There being no further business before the Board, Vice President Bordsen adjourned the meeting.