

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
BROWNS VALLEY IRRIGATION DISTRICT
NOVEMBER 15, 2018**

At 5:00pm President Wheeler called the Regular Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Bordsen, Woods, Lowe and Winchester. Also in attendance were Manager McNally, Clerk Springsteen, and Operations Manager Shrader.

1. Minutes: The Minutes of the October 25, 2018 Regular Board Meeting were approved on a motion by Director Woods, seconded by Director Lowe. All ayes, motion passed.

2. Public Forum: None

3. Finance Committee Report:

a) Concerning the Financial Report for October 2018. Director Wheeler reported that the Committee had reviewed the financial records for the month of October and found everything to be in order. Director Wheeler, seconded by Director Bordsen moved to approve the financial reports for the month of October. All ayes, motion passed.

b) Concerning staff's recommended changes to the 2018 Budget. Discussion only

4. The Board will discuss the District's Equipment and Labor rates and may take action as appropriate. Director Bordsen, seconded by Director Woods moved to approve the Labor and Equipment rates as presented. All ayes, motion passed.

5. The Board will discuss and provide direction to staff concerning Director compensation.

a) Director Lowe, seconded by Director Bordsen moved to approve increase the Director compensation to \$600.00 monthly beginning January 1, 2019. All ayes, motion passed.

b) Director Lowe, seconded by Director Woods moved to approve the purchase of tablets for the Directors use at meetings and to receive Board packages. All ayes, motion passed.

6. The Board will discuss anticipated equipment purchases using revenue from the 2018

Conserved Water Transfer. Director Lowe, seconded by Director Winchester moved to approve the equipment purchases using revenue from 2018 CWT as submitted. All ayes, motion passed.

7. The Board will authorize staff to seek grant funding for improving and expanding the Sicard Ditch as well as increasing the capacity of the Pumpline Canal.

Director Bordsen, seconded by Director Lowe authorize staff to seek funding and grants for the Sicard Ditch and Pumpline Canal. All ayes, motion passed.

8. Manager’s Report:

COLLINS LAKE STATUS

DATE	REMAINING SUPPLY VOLUME	%	LAKE ELEVATION	DIST BELOW SPILL	RELEASES	GEN OUTPUT
TODAY	19,010 AF	38.4%	1,146.3 FT	36.7 FT	0.0 CFS	0 KW
1 YEAR AGO	25,240 AF	51.0%	1,154.9 FT	28.1 FT	0.0 CFS	0 KW

STAFF ACTIVITIES

On 11/15/2018, the Manager spoke with YWA regarding the “2018 Yuba Water Agency Fall Season Water Supply Allocation Plan” and requested the Agency allow BVID to divert more than the prescribed 27 cfs before asserting our water right of 35 cfs. They committed to seeking the water, and subsequently provided it, but did state that it is their belief that BVID no longer can assert its water right due to the “settlement agreement.” The Manager disputed this and both parties concluded that our respective legal counsels should be involved. This issue has come up during the past two fall seasons and the Manager’s understanding, as well as BVID’s legal counsel’s, is that BVID’s water rights remained sovereign in the 2016 Agreement and that any flexibility in delivery is limited to the “Project Base Supply” (for BVID). The plan is to address this via letter to YWA after the holidays, unless BVID is adversely affected prior.

On 11/15/2018, CalOSHA called and spoke with the Manager to close out the recent violation. The agent advised that the District was in violation of two “general” violations, the first being not having the District’s “Code of Safe Practices” onsite and the second not having the “Heat Illness Prevention Program” onsite. Together, the fines total \$475. According to the agent, this is the amount after a number of deductions resulting from the District’s positive responsiveness and history. The District also has the right to appeal the citations but considering the magnitude and obvious fault, the Manager does not attend to invoke that process. The agent also advised we are receiving an informational memorandum on several safety concerns and future violations of such will be considered “willful violations.”

The Manager requested for PG&E to conduct a rate analysis. The results revealed that most of the District’s meters are in the appropriate rate schedule. For the past 12-month period, the two meters that are not in the optimum rate schedule have experienced a \$136 and a \$66 respective difference over the lowest rate. Staff has requested those two meters be changed to capture those savings accordingly.

Staff is currently installing nearly 1200 feet of 14” HDPE from the intersection of Township and Peoria Roads to the bridge, and from the bridge up Scott Forbes Road. During the off-season, staff will work with an engineering consultant to design the span across the Dry Creek bridge.

CURRENT PROJECTS

Caltrans Highway 20 Realignment

On 11/02/2018, BVID's Engineering Consultant (Peterson Brustad) submitted the District's 60% design documents to Caltrans. Staff has a follow up meeting on 11/16/2018.

On 11/13/2018, BVID's Engineering Consultant (Peterson Brustad) submitted a technical memo to Caltrans articulating why the labor savings associated with HDPE versus PVC invalidates their claim that HDPE is "betterment."

Cascade Fire

Staff is working with Jerry Quinn to close out the FEMA reimbursement process.

SB 88

MBK has produced the alternative compliance plan for Tennessee Creek. It states that BVID will continue to monitor the natural flow of Tennessee Creek above Loma Rica Road during the irrigation season.

Virginia Ranch Dam

GEI has submitted the Inundation Study for the Virginia Ranch Dam to DSOD and CalOES for approval.

PAST MEETINGS

- 11/05/18 The Manager attended a Member Unit meeting at YWA.
- 11/05/18 The Technical Services Manager met with Jerry Quinn to discuss FEMA closeout procedures.

UPCOMING MEETINGS

- 11/16/18 Meeting at Caltrans to discuss the Highway 20 realignment project.
- 11/16/18 Meeting with YWA to discuss Member Units' projects.
- 11/26/18 – ACWA Conference in San Diego.
- 11/30/18

DISTRIBUTION MAINTENANCE / OPERATIONS

- RECENT PROJECTS
 - 1. Installed pipe crossing on Township Road to serve future customers with pressurized service.
 - 2. Repaired mainline leak on the Hill Road line.
 - 3. Completed new service install on Township Road.
 - 4. Installed sleeve under Township Road at Peoria Road in preparation for Ellis Extension.
 - 5. Met with R&B Company for a pre-construction walk through.

- FUTURE PROJECTS
6. Started construction on the Ellis extension.
 1. Remove vegetation and maintain right of ways, weather permitting.
 2. Begin winter ditch maintenance and cleaning.

9. Director's Comments and Reports: None

10. Correspondence:

- Letter dated October 26, 2018 to BVID from FERC regarding 2018 Dam Safety Inspection
- Letter dated November 13, 2018 to Division of Dam Safety regarding 2018 Dam Safety

11. Adjournment: