

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
BROWNS VALLEY IRRIGATION DISTRICT
NOVEMBER 7, 2013**

At 5:00 pm President Lowe called the regular meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Wheeler, Bordsen, Winchester and Woods. Also in attendance were Manager Cotter and Clerk Springsteen.

1. Minutes: The Minutes of the October 24, 2013 Regular Board Meeting were approved by a motion by Director Wheeler, seconded by Director Woods. All ayes, motion passed.

2. Public Forum: None.

3.The Board will consider a request for a second service on a 20 acre parcel (David Matthews, parcel # 044-180-038, 12583 Pony Express Trail). After discussion a motion by Director Bordsen, seconded by Director Woods was to approve a second service at the southeast corner of parcel # 044-180-038 due to special circumstances with a full hook up charge and that water is purchased independently for each service. All ayes, motion passed.

President Lowe noted that the meeting will skip to agenda item 8(update succession plan), as there was time constraint.

8a.Personnel Committee Report:

Update the succession plan progress. The Board received the counter proposal from the GM Candidate. Sent to the Personnel Committee for discussion. No action taken.

President Lowe then continued with the scheduled agenda.

4. Finance Committee Report: Director Wheeler reported that the Committee had reviewed the financial records for the month of October and found everything to be in order. Director Wheeler, seconded by Director Bordsen, moved to approve the financial reports for the month of October. All ayes, motion passed.

5. Manager's Report:

Collins Lake:

The current elevation is 1,136.8 ft, which is 46.2 ft below spill. This amounts to 26.3% of storage with 13,020 Acre Feet of usable supplies. The Generator is running at 160 Kw with releases of 55 cfs. Last year on this date the elevation was 1,146.3 ft, which is 36.7 ft below spill (38.4% or 19,010 Acre Feet). The Generator was off with releases of 1cfs.

We have notified the District that if the weather forecast holds, we will be shutting off the delivery system on the morning of November 12, 2013. It has been a long dry irrigation season.

At last the CalISO Certificate of Compliance has arrived. This was a 22 month long process.

The 50 Kw generator is back in the powerhouse, bolted down and repairs are now being made to the control systems to bring it back into service.

Staff Activities:

We now have the ability to deliver the Board packet electronically as a single PDF. Currently, one Board member and the attorney receive their Board packets using this paper free process.

Dry Creek Recapture Project:

The Army Corps of Engineers has released the 404 permit for this project. We expect to have the Cal DFW (formerly known as DFG) permit soon and SWRCB informs us that our petition for a new point of rediversion is in process.

Groundwater Substitution Transfer 2013:

The second half payment (less the 10% withholding for final water accounting) has been received, but not without issues. It appears that the funds were wired to the incorrect account and Member Units have been unable to deposit the payments due to insufficient funds. Once we have confirmed that our payment check has not bounced, we will issue final payments to the pumpers.

Tennessee Ditch Hydro Electric Project:

At the conference call with PG&E to discuss the failed Interconnection Initial Review, the major sticking point is the fact that the powerhouse output (at 985 Kw) exceeds the limit of 30% of the calculated minimum load at the Bangor Substation (we are at 35%). In order to determine if output is more than 30% of the actual minimum load, a Supplemental Review (at a cost of \$2,500) is required. While it is possible to provide power to the grid in excess of this 30% threshold, the cost for the additional required equipment is beyond of the scope of this project. The other option is to reduce the output to 600 Kw (a 30% reduction), which will reduce generation revenue by only 15%. This reduction will reduce costs in terms of penstock size (36" reduces to 30") and a smaller generator. The Supplemental Review is expected to be completed in early December. At the end of the day, this interconnection issue dropped us out of the current cycle of Power Purchase Agreements.

Next Phase of the Peoria Pipeline:

The 3,900' of PVC pipe for the next phase of this pipeline project has arrived and after we secure one more easement, will begin trenching.

Meetings:

Past:

10-25-13 Vacation day (ACWA Region 2 & 4 bike tour of Sacramento Water Treatment Plants).

- 10-29-13 I attended the Ramirez W D Board meeting at YCWA.
- 10-30-13 Director Bordsen and I participated in the PG&E Initial Review Conference Call and Tennessee Ditch Hydro Project consultants' conference call.
- 11-01-13 The GIS/Planner and I attended the YCWA/BVID FERC face-to-face meeting at YCWA.
- 11-05-13 I attended the John Nelson Fish Screen Bypass Channel stream alteration permit meeting with Cal Fish and Wildlife in Gold River.
- 11-07-13 I attended the Yuba Integrated Regional Water Management Plan Update meeting in Marysville.
- 11-07-13 I participated in the ACWA Board member conference call.
- 11-07-13 The Finance Committee (Directors Wheeler and Winchester) met to review the October bills and statements.

Future Meetings:

- 11-08-13 Tour of the Tennessee Ditch Hydro Project with Marcus Bole (CEQA).
- 11-11-13 Veterans Day holiday, Office closed.
- 11-12-13 Accord Member Unit meeting at YCWA.
- 11-13-13 Cal DFW at Cross Star Trail for easement value appraisal.
- 11-13-13 Yuba Integrated Regional Water Management Plan Update meeting in Marysville.
- 11-14-13 North State Groundwater Update workshop in Chico.
- 11-18-13 NCWA Water Management Task Force meeting in Woodland.

Projects:

Past:

1. Completed maintenance of the Mahle pipeline pressure reducer.
2. Rebuilt a service on the Hill Road pipeline, McDrip pipeline and the Bald Mountain pipeline.
3. Installed a new service on the Hill Road pipeline.
4. Sprayed pre-emergent around wharf valves and main line valves.
5. Began cleaning the highline ditch at Saddleback Ranch.
6. Painted the front office/shop steel doors.
7. Sealed the asphalt patches on the driveway to the BVID Office.
8. Oil and filter change for vehicles 5 and 14 completed.

Future Projects:

1. Continue Spray Program weather permitting.
2. Install a stop log and slide gate at Virginia Ranch Dam powerhouse.
3. Repair a small hole in a steel pipe on the Abel pipeline.

6. The Board will consider approving the Virginia Ranch Dam GEI, draft Probable Maximum Flood Study.

A motion by Director Bordsen, seconded by Director Winchester to approve the Probable Maximum Flood Study with two minor changes; 1) to delete the k-rail discussion and 2) to confirm that the surface area of Collins Lake when full is 1000 acres. All ayes, motion passed.

7. The Board will consider the Proposal for the Independent Consultant for the Seventh FERC Part 12D Dam Safety Inspection.

A motion by Director Winchester, seconded by Director Woods was to accept the proposal from Jeffrey Coffin with Kleinschmidt. All ayes, motion passed.

8b. Personnel Committee Report:

Concerning wage adjustments for District staff.

- After discussion a motion by Director Winchester, seconded by Director Bordsen moved to approve an annual wage adjustment for the MOU dated 2014-2016, COLA with a floor of 2.50% and a ceiling of 5.00%. All ayes, motion passed.
- After discussion a motion by Director Bordsen, seconded by Director Winchester moved to approve that senior staff will follow the 2014-2016 MOU with respect to COLA wage adjustments. All ayes, motion passed.

9. Director's Comments and Reports:

10. Correspondence:

- E-Mail from the Terry Biladeau dated 10-29-13 to BVID regarding service installation on Cross Star Trail.
- E-Mail from John McJunkin dated 11-7-13 to BVID regarding Tennessee Creek Canal Easment.

11. Adjournment: There being no further business before the Board, President Lowe adjourned the meeting.