

**MINUTES OF THE  
SPECIAL BOARD MEETING  
OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
OCTOBER 16, 2017**

At 10:00am President Winchester called the Special Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were and Wheeler and Bordsen. Directors Lowe and Woods were absent. Also in attendance were Manager McNally, Clerk Springsteen and Operations Manager Ward.

**1. Minutes:** The Minutes of the September 28, 2017 Regular Board Meeting were approved on a motion by Director Wheeler, seconded by Director Bordsen. Directors Wheeler, Winchester and Bordsen ayes, Directors Lowe and Woods absent, motion passed.

**2. Public Forum:** None

*President Winchester moved agenda item 4 to accommodate Director Woods*

**4. Finance Committee Report: Concerning the Financial Report for September 2017.** Director Bordsen reported that the Committee had reviewed the financial records for the month of September and found everything to be in order. Director Bordsen, seconded by Director Wheeler moved to approve the financial reports for the month of September. Directors Wheeler, Winchester and Bordsen ayes, Directors Lowe and Woods absent, motion passed.

*Director Woods arrived 10:10am*

**3. The Board will consider adopting Resolution 10-12-17-01 proclaiming the existence of a local emergency due to the Cascade Fire and its effect on District infrastructure.** President Winchester, seconded by Director Woods moved to approve Resolution 10-12-17-01.

President Winchester then polled the Board:

AYES: Directors Winchester, Bordsen, Woods & Wheeler

NOES: none

ABSTAIN: none

ABSENT: Director Lowe

Resolution 10-12-17-01 Passed

**5. Personnel Committee Report:**

- **Concerning the longevity increases for two (2) employees.**

No action taken.

- **Concerning accrual adjustments to be consistent with longevity.**

A motion by Director Winchester, seconded by Director Bordsen to change longevity to coincide with accrual adjustments and submit to OE Local Union #3 for approval. Directors Wheeler, Woods, Winchester and Bordsen ayes, Director Lowe absent, motion passed.

**6. Manager’s Report:**

**COLLINS LAKE STATUS**

DATE	REMAINING SUPPLY VOLUME	%	LAKE ELEVATION	DIST BELOW SPILL	RELEASES	GEN OUTPUT
TODAY	26,380 AF	53.3%	1,156.4 FT	26.6 FT	76.6 CFS	510 KW
1 YEAR AGO	22,580 AF	45.6%	1,151.4 FT	31.6 FT	0.0 CFS	0 KW

**STAFF ACTIVITIES**

Staff has received a proposal from Hinman and Associates Consulting for the development, distribution and facilitating the 2017 Emergency Action Plan (EAP) process. This proposal is more comprehensive, but costs less than our previous consultant.

Bartkiewicz, Kronick and Shanahan is reviewing the final Bay-Delta scientific reports and the Manager has authorized BVID’s involvement as a 1/6, or 1/7, share. This is important to the District because the outcome can affect transfers.

On 10/08/2017, a fire swept through much of Loma Rica and threatened Browns Valley. Approximately 110 homes were lost (data as of 10/11/2017) and staff is still accounting for damages to the District’s infrastructure and triaging repairs. A staff report on the current status is included in your materials. Despite localized damages to the infrastructure, the crew as able to restore service to all areas of the District, with the exception of Los Verjeles Road, through the temporary repair of (3) of the destroyed flumes on the Thousand Trails Ditch. Other major repairs were completed within a day of the fire, including damage to the Hill Road Pipeline due to fire equipment digging it up.

The fire has emphasized a need for a more comprehensive project management software system that integrates labor, equipment and material costs per project.

**CURRENT PROJECTS**

**Caltrans Highway 20 Realignment**

Staff met with Caltrans to discuss the easements for the project on Highway 20.

**Cascade Fire**

The White House/FEMA declared the Cascade Fire a Federal Disaster on 10/10/2017. The Manager has authorized staff overtime to expedite repairs, with emphasis on restoring the McDrip Pipeline by way of rebuilding or temporarily rerouting the three (3) flumes destroyed on the east side of Marysville Road.

**FEMA Disaster Assistance**

Staff is working with FEMA staff toward closing some of the open projects from the January 2017 high water event.

## **PAST MEETINGS**

- 09/29/17 Meeting with MBK and Yuba Investments to discuss water rights at Lake Mildred.
- 09/29/17 Meeting with MBK to discuss Porter Creek.
- 10/10/17 The Manager attended the Yuba County Board of Supervisors Meeting to answer any questions regarding BVID's Annexation on the consent agenda.
- 10/12/17 The Manager and Technical Services Manager met with Caltrans to discuss easements.

## **UPCOMING MEETINGS**

- 10/17/17 The Manager is meeting with Hinman Consulting to discuss the EAP process.
- TBD A kickoff meeting to discuss the Collins Lake Lease Agreement.

## **DISTRIBUTION MAINTENANCE / OPERATIONS**

- RECENT PROJECTS
1. Replaced many valves and air vents in the Loma Rica and Browns Valley burned areas.
  2. Removed fallen trees from several of the ditches.
  3. Completed most of the Mahle audit. Some of the valves will be dealt with after the water is off.
  4. Completed the valve installation on one of the Redhill East pumping units, the active system to be finished after water season.
  5. Temporarily fixed three flumes on the upper Thousand Trails ditch to get water to the McDrip, Lone Tree, Stonehedge, and Hawk pipelines.
  6. Completed the cleanup in Peoria Ridge subdivision due to a broken mainline.
  7. Removed a tree on the Pumpline Canal.
  8. Pressure washed the deck, replaced doorknobs at the District rental.
  9. Repaired the Benetar pipeline.
  10. Tony Ward completed the pesticide and gas usage reports for September 2017.

- FUTURE PROJECTS
1. Mechanically clean a section of the Dexter ditch.
  2. Finish the pump system install at Redhill East.
  3. Finish the valve installations at Redhill East.
  4. Finish the Mahle pipeline audit.
  5. Work on the damage caused by the Cascade fire.

**7. Director's Comments and Reports:** Director Bordsen discussed a possible accounting system update in the 2018.

## **8. Correspondence:**

- Memo dated September 5, 2017 to DWR from Oroville Dam Spillway Forensic Team regarding Interim Status
- Letter dated October 5, 2017 to BVID from Hinman & Associates regarding 2017 EAP

**9. Closed Session: Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(2) and (3); significant exposure to litigation involving one case.**

**10. Open Session: The Board will report any action taken in closed session.** A motion by Director Bordsen, seconded by Director Woods directing staff to work with Legal Counsel to quitclaim the water right on Porter Creek to the University of California, and to begin negotiations with the University to secure an easement to construct a pipeline that will eliminate the easterly loop of the ditch near Porter Creek altogether and allow the Sicard Ditch to bypass Porter Creek. Directors Wheeler, Woods, Winchester and Bordsen ayes, Director Lowe absent, motion passed.

**11. Adjournment:**