

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
OCTOBER 11, 2018**

At 5:00pm President Wheeler called the Regular Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Bordsen and Woods. Directors Lowe and Winchester absent. Also in attendance were Manager McNally, Clerk Springsteen, and Operations Manager Shrader.

**1. Minutes:** The Minutes of the September 27, 2018 Regular Board Meeting were approved on a motion by Director Woods, seconded by Director Bordsen. Directors Bordsen, Woods and Wheeler ayes, Director Winchester and Lowe absent, motion passed.

**2. Public Forum:** None

**3. Finance Committee Report:** Concerning the Financial Report for September 2018. Director Wheeler reported that the Committee had reviewed the financial records for the month of September and found everything to be in order. Director Wheeler, seconded by Director Woods moved to approve the financial reports for the month of September. Directors Bordsen, Woods and Wheeler ayes, Director Winchester and Lowe absent, motion passed.

**4. The Board will discuss the 2018 Irrigation Season.** Discussion only, no action taken

**5. The Board will discuss the District’s Equipment and Labor rates and may take action as appropriate.** Tabled

**6. The Board will discuss and provide direction to staff concerning Director compensation.** Tabled

**7. Manager’s Report:**

**COLLINS LAKE STATUS**

DATE	REMAINING SUPPLY VOLUME	%	LAKE ELEVATION	DIST BELOW SPILL	RELEASES	GEN OUTPUT
<b>TODAY</b>	<b>24,300 AF</b>	<b>49.1%</b>	<b>1,153.5 FT</b>	<b>29.5 FT</b>	67.1 CFS	<b>339 KW</b>
1 YEAR AGO	27,070 AF	54.7%	1,157.3 FT	25.7 FT	76.8 CFS	459 KW

**STAFF ACTIVITIES**

On 09/29/2018, staff responded to a power outage at the Pumpline Canal. Unable to diagnose, the Operations Manager responded and found a mylar balloon to be tangled and arcing in the power lines leading from Highway 20 to the river. The Operations Manager notified PG&E and the power was restored several hours later.

On 10/09/2018, staff recorded a quitclaim deed granting rights to a portion of the Upper Main to the Rice family, including the bridge spanning Dry Creek. This was assumed to be done December 2014, but for whatever reason Rice family never recorded it.

Staff is working with Hinman and Associates to develop the annual EAP Seminar that is scheduled at the office on 10/17/2018.

On October 08, 2018, the Manager spoke with CalOSHA regarding the September 7, 2018 inspection. The inspector advised the District will face two minor penalties (no details given) and prior to closing the investigation, he wants to ask several questions about the Heat Illness Prevention Plan. The Administrative Services Manager called him back to field his questions, but he was not available so she left a voicemail. Even though our inspection had nothing to do with heat, or illness or injury, the inspector advised that any instance of violation that occurs when it is above 65 degrees Fahrenheit is automatically seen as “heat illness” related, triggering an inspection of the District’s associated policies and procedures. The minimum fine for a heat illness violation is \$18,000.

The Manager is modernizing the District’s Injury and Illness Prevention Program.

The Operations Manager met with a security consultant at the Virginia Ranch Dam to look at ways of better securing the powerhouse from vandalism, as well as possible camera solutions.

The Manager met with RHA Energy to discuss a lighting retrofit program for the office and shop. With a PG&E rebate, the total capital expense would be \$4,637 (\$5,212 minus \$575 PG&E rebate) to yield a net annual savings of approximately \$965 per year to arrive at a 5 year ROI. We might be eligible to finance this with a program that applies the net savings toward the loan that would result in no net impact to the District until the loan is paid off. Staff is looking into this option, but does not recommend action at this time.

## **CURRENT PROJECTS**

### **Caltrans Highway 20 Realignment**

On 09/14/2018, the Manager and design consultant met to discuss project expectations.

### **Cascade Fire**

Staff is working on closing the project to receive reimbursement for damages caused by the Cascade Fire.

### **Peoria Pipeline**

Staff has developed the routing up Scott Forbes Road for the next 1,100-foot section of the Peoria / Ellis Pipeline and the Technical Services Manager is working to secure the additional easements and encroachment permits. The majority of the pipe will be in the County right of way. The District currently has 650 feet of 14” HDPE in stock and plans to purchase another 600 feet (\$26,500 +/-, including fusion). Staff is also sourcing 300’ of temporary K-Rail to help with traffic control since the alignment will be so close to the roadway. This phase is allocated in the 2018 Budget at \$75,000.

**Virginia Ranch Dam**

GEI has submitted to staff a draft Inundation Study for the Virginia Ranch Dam. Staff is currently reviewing and will have comments prior to October 22, 2018.

**PAST MEETINGS**

- 09/28/18 The Manager had a teleconference with Westwater Associates who is compiling data for statewide water transfers.
- 10/04/18 The Manager met with Karl Brustad (the District’s design engineer) to discuss the Highway 20 realignment project.
- 10/11/18 The Manager met with RHA Energy to discuss a lighting retrofit program for the office and shop.

**UPCOMING MEETINGS**

- 10/17/18 Annual EAP Seminar at BVID.
- 10/17/18 Groundwater Sustainability Committee meeting. Staff will not be able to make this meeting, but would encourage a Board Member to do so if interested to represent the District.
- 10/18/18 Meeting with Katie Burdick to discuss projects for the Yuba IRWMP process.
- 10/24/18 YCWA Member Unit meeting.

**DISTRIBUTION MAINTENANCE / OPERATIONS**

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|-----------------|--|
| RECENT PROJECTS | <ol style="list-style-type: none"> <li>1. Installed new service on Sandstone Lane.</li> <li>2. Mechanically cleaned section of Sicard ditch.</li> <li>3. Painted the new pipe at the river lift pump.</li> <li>4. Installed new permanent walkway at Saddleback lift station.</li> <li>5. Installed conduit for new phone system.</li> <li>6. Fabricated new mounting brackets for 5gal water jugs.</li> <li>7. Operations staff met on site to discuss the routing of the Township pipeline extension.</li> <li>8. Repaired main line break on the Lone Tree line.</li> </ol> |
| FUTURE PROJECTS | <ol style="list-style-type: none"> <li>1. Remove vegetation and maintain right of ways, weather permitting.</li> <li>2. Continue cleaning Sicard ditch.</li> <li>3. Install new service on Township Road.</li> </ol>   |

**8. Director's Comments and Reports:** None

**9. Correspondence:** None

**10. Adjournment:**