

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
OCTOBER 10, 2013**

At 5:00 pm President Lowe called the regular meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Wheeler and Bordsen. Directors Winchester and Woods were absent. Also in attendance were Manager Cotter and Clerk Springsteen.

**1. Minutes:** The Minutes of the September 26, 2013 Regular Board Meeting and October 7, 2013 Special Board Meeting were approved by a motion by Director Wheeler, seconded by Director Bordsen. All ayes, motion passed.

**2. Public Forum:** None.

**3. Finance Committee Report:** Director Wheeler reported that the Committee had reviewed the financial records for the month of September and found everything to be in order. Director Wheeler, seconded by Director Bordsen, moved to approve the financial reports for the month of September. All ayes, motion passed.

**4. Manager's Report:**

**Collins Lake:**

The current elevation is 1,143.4 ft, which is 39.6 ft below spill. This amounts to 34.4% of storage with 17,040 Acre Feet of usable supplies. The Generator is running at 320 Kw with releases of 70.9 cfs. Last year on this date the elevation was 1,148.5 ft, which is 34.5 ft below spill (41.5% or 20,550 Acre Feet). The Generator was running at 360 Kw with releases of 73.5 cfs.

The CalISO meter test took place on October 7<sup>th</sup> and went well.

The 50 Kw generator is being rewound and rebuilt at the repair shop in San Leandro.

FERC has notified the District that we have yet another 5-year Safety Inspection due in the next 9 months. This time, there will be emphases on Potential Failure Modes Analysis.

GEI has provided a draft Probable Maximum Flood (PMF) Study that will replace the Wood Rogers "qualified" PMF Study done in 2006. The Hydro Committee (Directors Winchester and Bordsen) have copies of the draft and will bring a recommendation to a future Board meeting.

**Staff Activities:**

On October 8<sup>th</sup>, the GIS/Planner attended a GIS seminar in Sacramento.

**Dry Creek Recapture Project:**

The Habitat Mitigation and Monitoring Plan has been submitted to the Army Corps of Engineers for their approval (even though they are currently shutdown). Once this hurdle has been cleared, the rest of the permitting agencies can be dealt with.

## **Tennessee Ditch Hydro Electric Project:**

Covered under an agenda item.

### **Meetings:**

#### **Past:**

- 9-24-13 I delivered the 50 Kw generator to the repair shop in San Leandro and attended the ACWA Board meeting in Oakland.
- 10-03-13 I met with Phil Sutherling (Yuba River Properties) concerning renewal of the now expired Water Service Commitment Agreement (Will Serve Letter) for that project.
- 10-03-13 The Hydro Committee (Directors Winchester and Bordsen) met to discuss the Tennessee Ditch Hydro Project.
- 10-07-13 The Personnel Committee (Directors Lowe and Bordsen) began Union negotiations.
- 10-08-13 I attended the Accord Executive Committee meeting and Cordua Board meeting at YCWA.
- 10-10-13 I attended the FERC Workshop for agency executives at SMUD (Sacramento).
- 10-10-13 The Finance Committee (Directors Wheeler and Winchester) met to review the September bills and statements.

### **Future Meetings:**

- 10-11-13 Personnel Committee (Directors Lowe and Bordsen) continue Union negotiations.
- 10-16-13 Yuba Integrated Regional Water Management Plan (IRWMP) meeting in Marysville.
- 10-22-13 ACWA Region 2 Legislative subcommittee conference call.
- 10-24-13 ACWA Region 2 & 4 issues briefing in Sacramento.
- 10-25-13 Vacation day.

### **Projects:**

#### **Past:**

1. Completed the John Nelson fish screen bypass channel cleaning.
2. Spot sprayed the Browns Valley Main ditch.
3. Rebuilt a section of bank on the Harding canal and the Sicard ditch.
4. Removed the small generator from Virginia Ranch Dam Powerhouse so it can be rebuilt.
5. Continued flushing of the pipelines.
6. Fabricated a stop log for the eastern bay of the Dry Creek discharge from beneath the powerhouse at Collins Lake.

7. Repaired a leaking main line on the Rancho Loma Rica pipeline and also repaired a break on each of the Greer, Hill Road and Ellis pipelines.
8. Removed a fallen tree from the Finch ditch.
9. Employees attended a safety meeting on the subjects of wood chipper safety and seatbelt safety.

**Future Projects:**

1. Continue Spray Program weather permitting.
2. Install a new service on the McDrip pipeline and the Hill Road pipeline.

Director Winchester arrived.

**5. Hydro Committee Report:** Concerning the Tennessee Ditch Hydroelectric project. Discussion only. No action taken.

**6.**The Board will **consider the Conjunctive Use Technical Committee Confirmation letter** dated September 30, 2013. Director Bordsen, seconded by Director Lowe moved to approve the signing of the Technical Committee Confirmation Letter by the Board President. All ayes, motion passed.

**7. Personnel Committee Report:** Update the succession plan progress. Discussion only. No action taken.

**8. Director's Comments and Reports:** Director Winchester expressed disappointment with the memo from BKS that determined that there is a conflict of interest with his involvement in dealings with River Valley Bank. Director Bordsen requested that this issue be placed on the next Board meeting agenda.

**9. Correspondence:**

Letter from the UC Field Station dated 10-5-13 concerning an upcoming water study.

Letter from Yuba River Properties dated 10-9-13 concerning a will serve letter.

Letter from ACWA dated 10-7-13 concerning the Region 2 Board elections.

**10. Closed Session:**

- Update the Board and receive direction from the Board on labor negotiations involving Directors Bordsen and Lowe (Personnel Committee) and Operating Engineers #3; Government Code sections 54954.5 (f) and 54957.6.
- The Board in closed session shall consider the wages for the incoming General Manager; Government Code sections 54954.5 (f) and 54957.6.

**11. Open Session:** President Lowe announced that the Board, in closed session, moved to approve the health benefits portion (only) of the new OE3 MOU that will take effect on January 1, 2014. This will allow the District to move forward with the changes needed

for this year's open enrollment period.

President Lowe also noted that the Board, in closed session, moved to have Manager Cotter present a written offer to Ryan McNally for employment as Temporary Assistant General Manager starting between February 1, 2014 and March 1, 2014, with the following terms; start at \$75,000/year for the 6 months of probation, a 5% wage increase after successfully completing that probationary period, with the benefits spelled out in the OE3 MOU (but without overtime or CTO) and a District vehicle.

**12. Adjournment:** There being no further business before the Board, President Lowe adjourned the meeting.