

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
BROWNS VALLEY IRRIGATION DISTRICT
SEPTEMBER 11, 2014**

At 5:00 pm President Bordsen called the regular meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Lowe, Wheeler and Winchester. Director Woods was absent. Also in attendance were Manager Cotter, Assistant Manager McNally and Clerk Springsteen.

1. Minutes: The Minutes of the August 24, 2014 Regular Board Meeting were approved on a motion by Director Lowe, seconded by Director Wheeler. Directors Lowe, Winchester, Bordsen and Wheeler ayes, Director Woods absent, motion passed.

2. Public Forum: Mike Bordenkircher of 6340 Dusty Trail asked for consideration for the installation of a new water fill location (wharf valve) along Dusty Trail at BVID's expense. The board directed staff to place this request on a future agenda.

3.The Board will consider a request for water service from the Scott Forbes Road landowners. After discussion and a request from the residents in the Scott Forbes area to advance their phase (7 to phase 6) of the Peoria Pipeline. No action taken.

4. Finance Committee Report: Director Winchester reported that the Committee had reviewed the financial records for the month of August and found everything to be in order. Director Winchester, seconded by Director Wheeler, moved to approve the financial reports for the month of August. Directors Lowe, Winchester, Bordsen and Wheeler ayes, Director Woods absent, motion passed

5. Manager's Report:

Collins Lake:

The current elevation is 1,136.2 ft, which is 46.8 ft below spill. This amounts to 25.8% of storage with 12,780 Acre Feet of usable supplies. The Generator is now running at 240 Kw with releases of 66.99 cfs. Last year on this date the elevation was 1,150 ft, which is 33 ft below spill (43.6% or 21,600 Acre Feet). The Generator was running at 435 Kw with releases of 83.1 cfs.

Yuba River:

The brush mechanism on the fish screen was repaired by replacing the master switch, the time delay relays as well reconditioning the directional switch.

Staff Activities:

Staff is currently recruiting to fill a temporary position.

O'Brien Pipeline:

The crew has installed nearly all of the pipeline. The pump is estimated to arrive next week and the motor is awaiting its build. The pole for the electrical service has been

inspected by PG&E and the County Building Department. The next step is for PG&E to verify it passed inspection by the Building Department and we expect it to be energized shortly thereafter.

Dry Creek Recapture Project:

Discussions with the Coughlin's regarding the easement have been favorable and staff is awaiting their terms.

Saddleback Lift Pump:

Marcus Bole has finished the draft CEQA Mitigated Negative Declaration which is undergoing review by staff before final submittal.

Water Transfers:

Groundwater pumping began August 28, 2014 and continues with our DSO reading meters weekly. As of September 8, 2014, the District has pumped 314 Acre Feet out of a total allocation of 2,649 Acre Feet.

Meetings:

Past:

- 09-04-14 The Manager, Assistant Manager and a Distribution System Operator attended a Member Unit Meeting at YCWA.
- 09-05-14 The Manager and Assistant Manager met with the Coughlin family in Nevada City to discuss the easement for the Dry Creek Recapture Project.
- 09-08-14 The Assistant Manager, Operations Manager and the two Distribution System Operators attended a ditch tender's meeting at YCWA to discuss low flow operations.
- 09-09-14 Personnel Committee Meeting.
- 09-09-14 Annexation Committee Meeting.
- 09-11-14 The Manager attended a Member Unit Meeting at YCWA.
- 09-11-14 BVID Finance Committee Meeting.

Future Meetings:

- 09-15-14 Operation Slow Rise meeting at Yuba County OES (BVID is participating as part of the five year FERC functional exercise).
- 09-16-14 The Assistant Manager and Operations Manager are scheduled to attend management training at Yuba City Public Works through 09-18-14.
- 09-18-14 The Manager is scheduled to attend an ACWA Region 1 and 2 Event in Sacramento.
- 12-01-14 Annual Fall ACWA Conference in San Diego.

Projects:

Past:

1. Repaired a break on the Redhill East pipeline.
2. Unplugged a second culvert on the Lambert Ditch. A willow root was stuck in it.
3. Completed the monthly pesticide use report for the Yuba County Ag Department.
4. Completed the 90 day B.I.T. inspection of the dump truck.

Future Projects:

1. Repairs on the Abel pipeline.
2. Continue the O'Brien drought relief pipeline.
3. Repair a valve on the Pumpline Canal.

6. The Board will consider moving forward with Conserved Water projects on the Sicard ditch and the Pumpline canal. After discussion staff was directed to determine the amount of water leaking from the Pumpline Canal.

7. Annexation Committee Report: Concerning direction to staff for the District annexation process. Director Bordsen, seconded by Director Wheeler moved to approve the buy- in cost of \$465.00 per acre to annex into BVID boundaries. Directors Lowe, Winchester, Bordsen and Wheeler ayes, Director Woods absent, motion passed.

8. Concerning the current drought conditions. No action taken.

9. Director's Comments and Reports: None

10. Correspondence:

- E-Mail dated 9-6-14 from Christie Contreras to President Bordsen regarding Scott Forbes area project.

11. Closed Session: The Board in closed session shall **consider the employee evaluation and possible step raise** for a crew member; Government Code sections 54954.5 (f) and 54957.6.

12. Open Session: President Bordsen reported that in closed session the Board agreed that a crew member's step raise was approved and will be retro back to his 1 year anniversary date of July 29th. Director Winchester, seconded by Director Wheeler moved to approve the step raise. Directors Lowe, Winchester, Bordsen and Wheeler ayes, Director Woods absent, motion passed.

13. Adjournment: There being no further business before the Board, President Bordsen adjourned the meeting.