

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
SEPTEMBER 8, 2016**

At 5:00 pm President Winchester called the Regular Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Wheeler, Woods, and Bordsen. Director Lowe was absent. Also in attendance was Manager McNally and Clerk Springsteen.

**1. Minutes:** The Minutes of the August 25, 2016 Regular Board Meeting were approved on a motion by Director Wheeler, seconded by Director Woods. Directors Wheeler, Winchester, Woods and Bordsen ayes. Director Lowe absent, motion passed.

**2. Public Forum:** None

**3. Finance Committee Report:** Director Bordsen reported that the Committee had reviewed the financial records for the month of August and found everything to be in order. Director Bordsen, seconded by Director Wheeler moved to approve the financial reports for the month of August. Directors Wheeler, Winchester, Woods and Bordsen ayes. Director Lowe absent, motion passed.

**4. The Board will consider adjusting the October, November and December Board meeting schedule.** A motion by Director Bordsen, seconded by Director Wheeler to change the Board meetings in October, November and December from October 27<sup>th</sup> to October 24<sup>th</sup>, cancelling November 24<sup>th</sup> and cancelling December 22<sup>nd</sup>. Directors Woods, Bordsen, Winchester and Wheeler ayes. Director Lowe absent, motion passed.

**5. The Board will discuss the Tennessee Ditch Hydroelectric Project:** Discussion only, no action taken.

**6. The Board will consider authorizing a Request for Proposal for the Virginia Ranch Dam Tunnel Inspection and Report.** After discussion, the Board consensus was for Manager McNally to proceed with the RFP and to include video in the scope of services.

**7. Manager's Report:**

**COLLINS LAKE STATUS**

DATE	REMAINING SUPPLY VOLUME	%	LAKE ELEVATION	DIST BELOW SPILL	RELEASES	GEN OUTPUT
TODAY	27,430 AF	55.4%	1,157.7 FT	25.3 FT	64.6 CFS	348 KW
1 YEAR AGO	8,200 AF	16.6%	1,127.8 FT	55.2 FT	62.9 CFS	188 KW

## **STAFF ACTIVITIES**

The Manager and Operations Manager conducted a field inspection of the air vent for the tunnel on the Sicard Ditch. The cover and fence appear to be in good condition.

The tank on Redhill overflowed last weekend and caused the AB base to erode. Staff is currently working to repair the tank and plumbing, and has formed a new concrete base.

The District has received another invoice from NCWA for \$7,433.18 for their Joint Defense and Cost-Sharing Agreement fund. This is in addition to the \$18,800 annual membership. Upon calling their office, they advised that their cost of consultants has quadrupled in 2016 and that the increase is being passed on to the membership. This fund goes toward defending the overall goals and objectives for the Northern California Water Association. For 2015, the same Joint Defense and Cost Sharing Agreement fund was \$1,692. For 2014, it was \$1,300.

Staff received a proposal from Kleinschmidt to prepare the 2015 Dam Safety Surveillance and Monitoring Report, make updates to the 2014 Dam Safety Surveillance and Monitoring Plan as requested by FERC as well as prepare all required Security Documents due prior to our next inspection. The proposal is \$18,000 but there is \$6,500 remaining from previously authorized work, so an additional \$11,500 will be required. This is a budgeted item and the Manager intends to issue a Notice to Proceed accordingly.

## **CURRENT PROJECTS**

### **Annexation**

Staff mailed out letters to the remaining parcels that have been unresponsive so far with a deadline to respond by September 5, 2016. As of September 8, 2016, there are only three (3) unresponsive properties and staff will again attempt final communication by certified mail. We anticipate two weeks turnaround, after which the final descriptions will be prepared for the annexation.

### **Conserved Water Transfer**

YCWA staff has confirmed that 3,100 acre feet of BVID Conserved Water has been accounted for in the Accord process to be available next year. Although staff has not seen an Agreement detailing such, the Agency's accounting demonstrates the intent to backstop the 2016 Conserved Water Transfer through an exchange.

### **Peoria Pipeline**

Staff continues to make progress on the pipeline, having installed an additional 580' since the last Board meeting.

### **Salary Study**

Staff expects the results of the salary study to be complete by the end of the week, at which time the Manager will ask to meet with the Personnel Committee to begin the process of negotiating the 2017 MOU.

**Tennessee Ditch Hydro Project**

Staff spoke with California Fish and Wildlife regarding the easement through the Fish and Game property. They will likely require a monetary transaction in addition to some benefit for the wildlife. It was estimated the turnaround on this will be around one year. Staff is brainstorming possible scenarios that might benefit wildlife that will not put an undue burden on the District.

Staff also redlined the technical document from NLine Energy and returned it for edits.

**Yuba River Streambed Alteration Permit**

Staff spoke with YCWA about the process and was informed that they are going through the same with their diversion. Their consultant advised them that the process will take a minimum of nine (9) months and that any work under the new permit would require a minimum of forty-five (45) days' notice. This is a dramatic departure from past practices which required an email with seventy two (72) hours of the work.

**PAST MEETINGS**

09/07/16 The Manager met with Dawson Oil to discuss fuel prices. Although Dawson can only offer \$0.03 less per gallon for unleaded gasoline, they are \$0.22 per gallon less for off-road diesel. They have also committed to delivering all hydraulic and motor oils, as well as grease, at the same reduced margin. Staff will make the change accordingly based on this reduction.

**UPCOMING MEETINGS**

09/12/16 ACWA Next Generation Committee meeting at ACWA Office.  
09/15/16 ACWA Region 2 Board Meeting at Western Canal Water District.  
09/22/16 YCWA Member Unit Meeting.

**DISTRIBUTION MAINTENANCE / OPERATIONS**

- |                 |  |
|-----------------|--|
| RECENT PROJECTS | <ol style="list-style-type: none"> <li>1. Continue Lower Ellis pipeline. 580 additional feet installed.</li> <li>2. Finished mechanically cleaning the Olive Hill ditch, the Palmer ditch, and the lower end of the Arnold ditch.</li> <li>3. Inspected the Sicard tunnel air shaft.</li> <li>4. Sprayed the masticated areas of the Pumpline Canal.</li> <li>5. Met with Don Moss concerning the replacement of the digital lake level monitor at Virginia Ranch Dam powerhouse. The current equipment is failing and very outdated.</li> </ol> |
| FUTURE PROJECTS | <ol style="list-style-type: none"> <li>1. Continue cleaning the Arnold ditch.</li> <li>2. Continue to spray the Pumpline Canal.</li> <li>3. Continue work on the lower Ellis pipeline.</li> </ol>  |

**8. Director's Comments and Reports:** None

**9. Correspondence:** None

**10. Adjournment:**