

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
BROWNS VALLEY IRRIGATION DISTRICT
JUNE 13, 2013**

At 5:00 pm President Lowe called the regular meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Winchester, Bordsen and Woods. Director Wheeler was absent. Also in attendance were Manager Cotter and Clerk Springsteen.

1. Minutes: The Minutes of the May 30, 2013 Regular Board Meeting were approved by a motion by Director Winchester, seconded by Director Woods. All ayes, motion passed.

2. Public Forum: Maria Treto 5217 Virginia Rd Loma Rica regarding a \$300.00 Reconnection Fee for 3 parcels that were shut off for non pay. After discussion it appears that 2 of her parcels were adjoining and staff will research and verify and make the proper adjustments.

3. Finance Committee Report: Director Winchester reported that the Committee had reviewed the financial records for the month of May and found everything to be in order. Director Winchester, seconded by Director Bordsen, moved to approve the financial reports for the month of May. All ayes, motion passed.

5:10PM – Director Wheeler arrived.

4. Hearing of appeal from decision to impose minor employee discipline: Written reprimand of Kenneth Hugg related to missing truck keys (Article V, Section 11, Memorandum of Understanding between Browns Valley Irrigation District and Operating Engineers Local Union #3).

5. Closed Session regarding public employee discipline/dismissal/release: Government Code sections 54954.5(e) and 54957.

6. Open Session: The Board in closed session decided to eliminate the written reprimand dated April 5, 2013, the Wooten memo dated April 19, 2013 and the Hugg written response dated April 16, 2013 from Ken Hugg's personnel file and instead replace it with a notification of verbal reprimand for the loss of two truck keys.

7. Manager's Report:

Collins Lake:

The current elevation is 1,172.2 ft, which is 10.8 ft below spill. This amounts to 79.8% of storage with 39,500 Acre Feet of usable supplies. The Generator is running at 620 Kw with releases of 88.4 cfs. Last year on this date the elevation was 1,176.1 ft, which is 6.9 ft below spill (87.3% or 43,190 Acre Feet). The Generator was running at 725 Kw with releases of 99.5 cfs.

Staff Activities:

Of the more than 150 phone calls made to delinquent water users by the Office Manager, only 27 were locked up and all but 5 of those 27 have since paid their bill and are back on.

The audit of The (Browns Valley) Ridge was fruitful. We added 5 new water users (for a total of 14) but also had to build 5 new services.

Cal ISO:

We have a conference call next week with PG&E to find out where we stand in the process and to make sure that all of the documentation is in order.

Dry Creek Recapture Project:

The Corps of Engineers has informed us that there is no mitigation bank in our region and we will not be allowed to purchase mitigation acreage outside of the region. We will be required to provide our own mitigation plan and area within the District, most likely adjacent to the project.

The Prop 204 Grant kickoff meeting is next week.

Tennessee Ditch Hydro Project:

The Hydro Committee met to review the funding request presentation, made edits and the document has been sent back to the consultants for their input.

Bay Delta Conservation Plan (BDCP):

The controversial BDCP documents are being released in stages with a final page count in the neighborhood of 27,000. In order to effectively process and review all of those pages, BKS is proposing that their newest associate be tasked with the review (with supervision).

Meetings:

Past:

- 05-31-13 I attended the ACWA Board meeting in Sacramento.
- 06-04-13 I participated in the ACWA Region 2 Legislative subcommittee conference call.
- 06-05-13 I attended the NCWA Breakfast Forum with Jerry Meral (Deputy Secretary for Natural Resources) in Marysville concerning the BDCP.
- 06-06-13 MBK profiled Dry Creek at the Hwy 20 gauging station.
- 06-11-13 I attended the Accord Executive Committee meeting concerning post-2016 water pricing.
- 06-11-13 The Hydro Committee (Directors Winchester and Bordsen) met to review the Tennessee Ditch Hydroelectric Project funding request documents.

- 06-12-13 I met with Ken Sinclair (Vali Cooper & Associates) to discuss design peer review and construction management for the Dry Creek Recapture Project.
- 06-12-13 The Executive Committee (Directors Lowe and Woods) met to discuss the proposed succession plan for the General Manager.
- 06-13-13 The Finance Committee (Directors Winchester and Wheeler) met to review the May bills and statements.

Future Meetings:

- 06-17-13 PG&E (CalISO) conference call.
- 06-19-13 Yuba County integrated regional water management plan update meeting in Marysville.
- 06-20-13 Prop 204 Grant Agreement Kickoff meeting in Sacramento.
- 06-25-13 ACWA Region 2 Legislative subcommittee conference call.

Projects:

Past:

1. Removed and trimmed trees along the south fence of the District yard.
2. Repaired a main line break on the Redhill East pipeline.
3. Continued work on the Cross Star Trail pipeline realignment.
4. Changed the starter in the District dump truck.
5. Completed a shut off list of non-paying customers.
6. Cleaned debris from a 36" culvert on Camino Dos Chivos Drive. The work of a beaver.
7. Flushed a section of the Hill Road pipeline and a section of the Mahle pipeline.
8. Replaced a service on the Hill Road pipeline.

Future Projects:

1. Continue Spray Program weather permitting.
2. Continue the Cross Star Trail (McDrip pipeline) realignment project.
- 3.

8. Executive Committee Report: Concerning the General Manager's status and proposed succession plan. Discussion only. President Lowe directed the Personnel Committee to move the process forward

9. The Board will discuss and consider locations and type of celebration for the District's 125th Birthday. Discussion only, no action taken. Matter to be continued at the next Board meeting.

10. Director's Comments and Reports: None

11. Correspondence:

- Cover email and letter from ACWA to NWRA dated June 4, 2013 concerning canceling membership.
- Retirement letter and proposed succession plan from the General Manager.

12. Adjournment: There being no further business before the Board, President Lowe adjourned the meeting.