

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
MAY 16, 2013**

At 5:00 pm President Lowe called the regular meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Winchester, Bordsen and Woods. Director Wheeler was absent. Also in attendance were Manager Cotter and Clerk Springsteen.

**1. Minutes:** The Minutes of the April 25, 2013 Regular Board Meeting were approved after edit to attendees a motion by Director Bordsen, seconded by Director Woods. All ayes, motion passed.

**2. Public Forum:** Peggy Vander Ploeg 6304 Hwy 20 Browns Valley, CA 95918 regarding her neighbors BVID water runoff onto her property.

**3. Finance Committee Report:** Director Winchester reported that the Committee had reviewed the financial records for the month of April and found everything to be in order. Director Winchester, seconded by Director Bordsen, moved to approve the financial reports for the month of April. All ayes, motion passed.

**5. Manager's Report:**

**Collins Lake:**

The current elevation is 1,177.4 ft, which is 5.6 ft below spill. This amounts to 89.7% of storage with 44,400 Acre Feet of usable supplies. The Generator is running at 575 Kw with releases of 80.1 cfs. Last year on this date the elevation was 1,180.6 ft, which is 2.4 ft below spill (96.2% or 47,600 Acre Feet). The Generator was running at 780 Kw with releases of 102.4 cfs.

**Annual Water Billing Report:**

Of the 1,284 invoices sent out for this year's water billing, 1,082 water users are paid in full and 107 water users have made their first bi-monthly payment. This leaves 95 delinquent water users. Also, we have received 47 payments via credit card.

**Staff Activities:**

The Operations Manager and two crewmembers attended pesticide training in Carmichael on May 2nd.

The CPA has begun the process of closing the 2012 financial books.

The Operations Manager held a safety meeting on the subject of flagging and work zone layout on May 14<sup>th</sup>.

The Office Manager attended the JPIA quarterly HR meeting in Roseville on May 15<sup>th</sup>.

**Cal ISO:**

We received the first draft of the Meter Certification Letter from Trimark. We hope to receive the final version soon.

**Cal/OSHA:**

As a result of the heat exhaustion incident on April 25<sup>th</sup> with one of the crewmembers, Cal/OSHA is investigating both the incident and the District. The request for documents netted a stack of paper almost 3” tall. However, due to an inability to produce one of the requested documents during the first visit (this document was located after the inspector departed), there may be fines levied on the District.

**BVID’s Yuba River Power Enhancement Agreement:**

YCWA approved both the PG&E/YCWA and the BVID/YCWA Power Enhancement Agreements at their May 14th Board meeting. PG&E will still need to go through their signing process but our contract with YCWA is complete.

**Dry Creek Recapture Project:**

We have met with the County and also walked the proposed pipeline route through the Sycamore Ranch Campground with the County. The County will want a few sycamore trees planted as mitigation to possible injury to mature trees. We will need to put together an agreement with the County to detail the work to be done.

**Tennessee Ditch Hydro Project:**

The Consultants have put out the first draft of the funding request presentation and are in the process of making edits to that draft.

**Winter Water Contract:**

YCWA has scheduled a meeting on May 22<sup>nd</sup> to discuss the Winter Water Contracts.

**Meetings:****Past:**

- 04-26-13 I met with Mike Lee and Tim Young (Yuba County Public Works) in Marysville to discuss the Dry Creek Recapture Project routing and easements.
- 04-30-13 I met with Ron Erny (Axel Karlshoej) in Marysville to discuss Dry Creek Recapture Project routing and easements.
- 04-30-13 I participated in the ACWA Region 2 Legislative subcommittee conference call.
- 05-01-13 The Operations Manager, Lead Man and I met with James Craighead (Cal/OSHA) concerning the heat incident with one of the crew members on April 25<sup>th</sup>.

- 05-02-13 The GIS/Planner and I met with Yuba County Public Works at Sycamore Ranch Campground to walk the pipeline routing for the Dry Creek Recapture Project.
- 05-03-13 The Operations Manager and I met with two upper Redhill East water users to explain the pump operating strategy for that system.
- 05-06-13 I attended the ACWA/JPIA Board meeting in Sacramento.
- 05-06-13 I attended the Charlie Hoppin reception (outgoing SWRCB chair) in Sacramento.
- 05-07-13 I attended the ACWA Energy Committee meeting and ACWA Exhibit hall opening reception in Sacramento.
- 05-08 and 09-13 I attended the ACWA Spring conference in Sacramento.
- 05-13-13 The Operations Manager, Lead Man, two crew members and I met with James Craighead (Cal/OSHA) concerning the heat incident on April 25<sup>th</sup>, including a tour of the incident location.
- 05-14-13 Director Bordsen and I attended the YCWA Board meeting in Marysville concerning the Power Enhancement agreement.
- 05-15-13 Director Winchester attended the NCWA Board meeting in Sacramento.
- 05-16-13 The Finance Committee (Directors Wheeler and Winchester) met to review the April bills and statements.

**Future Meetings:**

- 05-20-13 FERC inspection of Virginia Ranch Dam.
- 05-20-13 NCWA Water Management Task Force meeting in Woodland.
- 05-21-13 JPIA Driver's Training in Roseville.
- 05-22-13 YCWA Member Unit meeting in Marysville.

**Projects:**

**Past:**

1. Rebuilt a service on the Arnold ditch.
2. Repaired a blown out side spill on the Pumpline Canal.
3. Sprayed the Finch ditch and a section of the Pumpline canal.
4. Repaired the 18" mainline on the Mahle pipeline.
5. Serviced pressure reducers on the Mahle and Peoria pipelines.
6. Began work on the Cross Star Trail pipe alignment.
7. Removed the buoys at Collins Lake.
8. Installed a new service on the Wolf Trail pipeline.

9. Set up the gauging station on Dry Creek.
10. Moved an employee from truck #11 and set him up in truck #3. Assigned the new F-150 to the Office staff.
11. Repaired a broken air vent on the O'Brien pipeline.
12. Repaired the brakes and stabilizer arm on truck #7.
13. Removed a tree from the Thousand Trails ditch.

**Future Projects:**

1. Continue Spray Program weather permitting.
2. Continue ditch cleaning.
3. Continue the Cross Star Trail project.

**5. The Board will consider the proposal for the Annual Audit** Director Winchester, seconded by Director Lowe moved to accept the proposal from DR Watts Accountancy for 1 year only. All ayes, motion passed.

**6. Director's Comments and Reports:** None

**7. Correspondence:**

- Letter dated May 7, 2013 from Butte County Board of Supervisors to Mark Orme Butte Water District regarding 2013 Water Transfer Program.
- Memo dated May 13, 2013 from Manager Cotter to BVID Board Members regarding Activities at the Spring 2012 ACWA Conference.
- Letter Dated May 14, 2013 from YCWA to Howard Ellman regarding the Groundwater Substitution water transfer for 2013.
- Letter dated May 15, 2013 from CA State Board of Food & Agriculture to Mark Cowin DWR regarding 2013 water transfers.
- Letter from BVID to Henry Perea/CA State Assembly regarding AB 145.

**8. Adjournment:** There being no further business before the Board, President Lowe adjourned the meeting.