

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
BROWNS VALLEY IRRIGATION DISTRICT
FEBRUARY 28, 2013**

At 5:00 pm President Lowe called the regular meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Wheeler, Winchester and Bordsen, Director Woods was absent. Also in attendance were Manager Cotter and Clerk Springsteen.

1. Minutes: The Minutes of the February 14, 2013 Regular Board Meeting were approved as presented on a motion by Director Winchester, seconded by Director Wheeler. All ayes, motion passed.

2. Public Forum: None

3. The Board will consider the recovery of the energy use cost for the Upper Main booster pump. After discussion, direction to staff is to have a kilowatt hour meter installed at the booster pump and to monitor energy use this year and report back prior to the 2014 irrigation season.

4. Manager's Report:

Collins Lake:

The current elevation is 1,181.4 ft, which is 1.6 ft below spill. This amounts to 97.9% of storage with 48,360 Acre Feet of usable supplies. The Generator is off with releases of 3.0 cfs. Last year on this date the elevation was 1,165.0 ft, which is 18.0 ft below spill (67.07% or 33,200 Acre Feet). The Generator was off with releases of 3.0 cfs.

Due to the very dry weather, the irrigation season may need to be started in the next few days.

Staff Activities:

The crewmember that was on an illness related leave of absence, returned to work for one day and is now off again due to a relapse.

As of this week, the District is now able to accept credit cards for payments (with a 2.45% user paid convenience fee).

The Annual Billing is complete and in the mail.

Cal ISO:

We are still waiting for verification of the name plate data on the PG&E current transformers (a total of 6 photos) for a required Cal ISO document.

BVID's Yuba River Power Enhancement Agreement:

Paul Bartkiewicz is moving this process forward and we are hoping for a speedy resolution.

Dry Creek Recapture Project:

The focus is now on the Corps of Engineers 404 (stream alteration/wetlands permit). We have walked the route with the Corps and have 10 sites to deal with. One site has a permanent impact with the balance having temporary impacts. There will be mitigation efforts to contend with and the pipeline routing may need to be adjusted as well.

Tennessee Ditch Hydro Project:

No news on this front. We were unable to schedule a Committee meeting.

Winter Water Contract:

YCWA has confirmed that they are working on contract amendments.

Meetings:

Past:

- 02-15-13 I participated in the Conserved Water Transfer buyers conference call.
- 02-15-13 I attended the ACWA Region 2 Board meeting in Richvale.
- 02-20-13 Director Winchester and I attended the Yuba Groundwater workshop at YCWA.
- 02-21-13 I met with Tom Dixon (YCWA hydrographer) to locate the four D-10 wells that will receive data loggers.
- 02-21-13 The Operations Manager and I met with Mike Bailey (Yuba County) to discuss easements for the Dry Creek Recapture Project.
- 02-22-13 The GIS/Planner and I attended the Butte County Conjunctive Use workshop in Oroville.
- 02-26-13 Director Bordsen and I met with Curt Aikens (YCWA) to discuss cost sharing of the legal costs for the Power Enhancement agreement.
- 02-26-13 I participated in the ACWA regions 2 - 4 Legislative subcommittee conference call.
- 02-27-13 The GIS/Planner and I met with Marcus Bole (Bole & Associates) and Peck Ha (Corps of Engineers) to tour the Dry Creek Recapture Project for 404 Permitting.
- 02-28-13 I participated in the Conserved Water Transfer buyers conference call.
- 02-28-13 The Operations Manager and I met with Chuck Wagenseller (JPIA) to discuss District safety.

Future Meetings:

- 03-01-13 NCWA Annual meeting in Chico.

- 03-04-13 Meeting with the Marcus Bole (Bole & Associates) to work on the Corps 404 permit.
- 03-05-13 Department of Fish and Wildlife tour the Dry Creek Recapture Project.
- 03-06-13 Yuba Accord Water Purchase meeting in Sacramento.

Projects:

Past:

1. Began the ditch bank widening project on the Pumpline canal along Fruitland Road.
2. Finished exercising main line valves.
3. Installed two new services on the Hill Road pipeline, and a service on the Rancho Loma Rica pipeline.
4. Replaced two frozen (stuck) service valves on the Redhill East pipeline.
5. Rebuilt a service on the Pumpline canal.
6. Set the ditch spills to allow a little water to be sent around the District when the generator was operating.

Future Projects:

1. Continue Spray Program weather permitting.
2. Continue ditch cleaning.
3. Set the ditch spills for the irrigation season.
4. Finish Pumpline bank widening.

5. Board will consider revisions to the District Rules and Regulations. Director Bordsen, seconded by Director Winchester, moved to accept the revisions to the District Rules and Regulations Section 4.1.5 Billing Cycle. All ayes, motion passed.

6. The Board will consider adjusting the Payroll Period and related actions. After discussion, Director Bordsen, seconded by Director Lowe, moved to make a one time adjustment to the payroll period (currently ending every other Thursday) to ending every other Sunday, payday will remain the same, every other Friday. BVID will provide each employee 16 hours of Administrative Leave to be credited to their vacation account and allow a one time voluntary purchase of up to 32 hours of vacation / comp time during the adjustment period. Adjustment to be made during the second payroll period in March. All ayes, motion passed.

7. A Resolution Concurring in Nomination of Thomas A. Cuquet of South Sutter Water District to the Executive Committee of the ACWA & JPIA. Director Winchester, seconded by Director Bordsen, moved to approve Resolution 2-28-13-1. President Lowe then polled the Board:

AYES: Directors Winchester, Wheeler, Lowe, and Bordsen
NOES: none
ABSTAIN: none
ABSENT: Woods
Resolution 2-28-13-1 passed.

8. The Board will consider a cost sharing arraignment for legal costs relating to the PG&E Power Enhancement agreement. Director Bordsen, seconded by Director Winchester, moved to reimburse YCWA for 100% of the legal costs (up to but not including litigation) for the PG&E Power Enhancement agreement with the reimbursement to be made from the first payment due in June 2014 with the understanding that this reimbursement is not a loan and not subject to interest charges. All ayes, motion passed.

9. Director's Comments and Reports: None

10. Correspondence:

- Memo dated January 23, 2013 from JPIA regarding RPA Stabilization Fund Report refund.
- Letter and Resolution dated February 4, 2013 from South Sutter Water District to BVID regarding request for concurrence for nomination of Thomas A, Cuquet for ACWA/JPIA Board of Directors Executive Committee.
- Letter dated February 15, 2013 from NCWA to announce 21st annual meeting.
- Memo dated February 15, 2013 from Dept of Water Resources regarding Notification of Annual Fees on the Division of Safety of Dams program.
- Fact sheet on the sale of surface water from Thermalito Water and Sewer District.
- Memo dated February 22, 2013 from General Manger to the Board regarding Direct Deposit, Payroll Adjustment and One-Time Purchase of Vacation Time.

11. Adjournment: There being no further business before the Board, President Lowe adjourned the meeting.