

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
BROWNS VALLEY IRRIGATION DISTRICT
FEBRUARY 14, 2013**

At 5:00 pm President Lowe called the regular meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Wheeler, Winchester, Bordsen and Woods. Also in attendance were Manager Cotter and Clerk Springsteen.

Director Bordsen, seconded by Director Winchester, moved that there is a need to add a closed session agenda item (after the Water Rate agenda item) for property negotiations regarding negotiating with YCWA and PG&E over use of BVID's water rights that became known after the agenda was posted. All ayes, motion passed.

1. A moment of silence in memory of Earl DuShane October 17, 1913 – February 3, 2013. President Lowe announced that there will be a moment of silence to honor the passing of Earl DuShane.

2. Minutes: The Minutes of the January 24, 2013 Regular Board Meeting were approved as presented with one typo correction on a motion by Director Wheeler, seconded by Director Woods. All ayes, motion passed.

3. Public Forum: None

4. Discussion and appointing of Committee Assignments and Alternates for 2013. After discussion President Lowe appointed the Committee Assignments with alternates for 2013.

5. Manager's Report:

Collins Lake:

The current elevation is 1,181.3 ft, which is 1.7 ft below spill. This amounts to 97.6% of storage with 48,330 Acre Feet of usable supplies. The Generator is off with releases of 3.0 cfs. Last year on this date the elevation was 1,164.3 ft, which is 18.7 ft below spill (65.9% or 32,640 Acre Feet). The Generator was off with releases of 3.0 cfs.

Staff Activities:

Due to an illness, one of the crewmembers has exhausted both his sick leave and vacation. Late last week we placed him on a leave of absence until he returns to work.

The Operations Manager held a safety meeting on February 5th on the topics of pesticide safety and personal protective equipment.

Cal ISO:

We have received certification of the Cal ISO meter from the consultant but still need to verify the name plate data on the PG&E control transformers for a required Cal ISO document.

BVID’s Yuba River Power Enhancement Agreement:

YCWA has agreed to be committed to the intent of the existing contracts and is willing to assist the District as we move forward in securing the much needed PG&E bridge amendment.

Dry Creek Recapture Project:

The Operations Manager is working on right-of-way easements while the GIS/Planner and I are working on the wet lands and stream alteration permits.

Winter Water Contract:

No news on this front. We understand that YCWA is working on contract amendments.

Department of Justice Voter Pre-Clearance Bailout:

We have received the decree signed by the three-judge court and with that, this process is complete.

Meetings:

Past:

- 01-25-13 I attended the ACWA Board meeting in Sacramento.
- 01-28-13 I attended the North Member Unit meeting at YCWA concerning SBX7-7.
- 01-30-13 I attended the Accord Buyers meeting in Sacramento concerning the value of Accord Groundwater Substitution Transfer water.
- 01-30-13 Director Winchester attended the NCWA Board/Drought planning meeting in Richvale.
- 02-01-13 I participated in the NCWA Communications Committee conference call.
- 02-04-13 I attended the North Member Unit meeting at YCWA concerning SBX7-7.
- 02-05-13 The Finance Committee (Directors Winchester and Wheeler) met to discuss the 2013 draft Budget.
- 02-05-13 I participated in the ACWA regions 2 & 4 Legislative subcommittee conference call.
- 02-06-13 The Office Manager, Operations Manager, GIS/Planner and I participated in the Tri Counties Bank webinar concerning the acceptance of credit cards.
- 02-06-13 The GIS/Planner and I participated in a Telemetry (SCADA) webinar.
- 02-08-13 I attended (as a substitute for Thad Bettner, GCID) the ACWA Legislative Committee meeting in Sacramento.
- 02-13-13 I attended the Accord Buyers meeting in Sacramento to begin negotiations for a 2013 Groundwater substitution transfer.
- 02-14-13 Finance Committee (Directors Winchester and Wheeler) met to review the January bills and statements.

Future Meetings:

- 02-15-13 Conference call with previous Conserved Water Transfer buyers.
- 02-15-13 ACWA Region 2 Board meeting in Richvale.
- 02-20-13 Yuba Groundwater workshop at YCWA.
- 02-22-13 Butte County Water Commission Conjunctive Use Workshop in Oroville.
- 02-06-13 ACWA regions 2 & 4 Legislative subcommittee conference call.

Projects:

Past:

1. Replaced the weed rack at the head of the Thousand Trails ditch.
2. Completed oil changes in trucks #5 and #8.
3. Repaired the bucket attachment on the KX-121 excavator.
4. Repaired the boom pin and seals on the Bobcat 331 excavator.
5. Replaced a broken wharf valve on the Hawk pipeline.
6. Replaced a broken main line valve on the Peoria pipeline.
7. Exercised most of the main line pipeline valves.
8. Repaired a leak in the intake line of the Bonanza pump and cleaned the screen and holding tank.
9. Replaced the canal gate at the Benetar service on the Pumpline canal.
10. Repaired a main line valve on the Upper Main pipeline.
11. Relocated a Harding Canal service off of Mitch Meade's property to Dick Springsteen's property so Mr. Springsteen won't need to cross property lines and climb a fence to operate his service.
12. Extended a concrete wing wall at the head of the South ditch.

Future Projects:

1. Continue Spray Program weather permitting.
2. Continue ditch cleaning.
3. Flush wharf valves and blowouts.
4. Finish exercising main line valves.

6. The Board will discuss and consider YCWA's proposed method to comply with SBX7-7 (water measurement). Discussion only and no action taken.

7. Director's Comments and Reports: None

8. Correspondence:

- E-Mail dated February 4, 2013 from Scott Matyac to North Members Units regarding meeting summary.

- Letter dated January 25, 2013 from JPIA to BVID regarding Low Loss Ratio for 2012.
- Memo dated February 11, 2013 from Manager Cotter to BVID employees regarding sick leave vs. vacation.

9. Finance Committee Report:

- Director Wheeler reported that the Committee had reviewed the financial records for the month of January and found everything to be in order. Director Wheeler, seconded by Director Bordsen, moved to approve the financial reports for the month of January. All ayes, motion passed.
- Director Bordsen, seconded by Director Winchester, moved to approve the Draft 2013 Budget with amendments. All ayes, motion passed.

10. The Board will consider and adopt the 2013 Water Rate. After discussion;

- Director Bordsen, seconded by Director Winchester, moved to increase the Administrative charge from \$156.00 to \$162.00, with the Unit rate and acre foot rate unchanged at \$88.40/Unit and \$15.60/acre foot. All ayes, motion passed.
- Director Bordsen, seconded by Director Woods, moved to set an \$8.00 discount for prepayment of 2013 water tolls by April 30th. All ayes, motion passed.
- President Lowe, seconded by Director Wheeler, moved to increase the Redhill East Assessment charge from \$109.00 to \$113.00. All ayes, motion passed.
- Director Bordsen, seconded by Director Winchester, moved to adjust the Out of District water rates as follows; increase the Administrative charge from \$156.00 to \$162.00, an infrastructure charge of \$118.00, the Unit rate will increase from \$190.00 to \$198.00 and acre foot rate will increase from \$21.63 to \$22.00. In addition all Out of District unit water users must pay their water toll in full by April 30th in order to receive water. All ayes, motion passed.
- Director Bordsen, seconded by President Lowe, moved to change Irrigation statement billing from monthly to bi-monthly with the option of the manager to change back to monthly if the process is not implementable or functional. All ayes, motion passed.

11. Closed Session: The Board in closed session will **conference with real property negotiator involving BVID's Pre-1914 appropriative water rights;** Director Bordsen, District negotiator, will negotiate with Yuba County Water Agency and Pacific Gas & Electric for a lease of such rights for power generation purposes. Instructions to the negotiator may include price, terms of payment, or both.

12. Open Session: President Lowe reconvened the meeting into Open Session and reported that in Closed Session there was discussion only and no action taken.

13. Adjournment: There being no further business before the Board, President Lowe adjourned the meeting.