

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
BROWNS VALLEY IRRIGATION DISTRICT
JANUARY 8, 2015**

At 5:00 pm President Bordsen called the Regular Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Wheeler, Winchester, Woods and Lowe. Also in attendance were Manager Cotter, Manager McNally and Clerk Springsteen.

1. Call for nominations for, and the Election of Officers. A motion by Director Wheeler, seconded by Director Lowe to continue the Officer positions the same as 2014 through 2015 with the exception of Manager McNally be appointed as Secretary of the Board. All ayes, motion passed.

2. Minutes: The Minutes of the December 11, 2014 Regular Board Meeting were approved on a motion by Director Winchester, seconded by Director Wheeler. All ayes, motion passed.

3. Public Forum: None

4. Finance Committee Report:

- a. Director Winchester reported that the Committee had reviewed the financial records for the month of December and found everything to be in order. Director Wheeler, seconded by Director Woods, moved to approve the financial reports for the month of December. All ayes, motion passed.
- b. Concerning a proposal from Blomberg and Griffin for Independent Audit service in years ending 2014, 2015 and 2016. A motion by Director Bordsen, seconded by Director Winchester to accept the proposal as submitted. All ayes, motion passed.

5. The Board will consider a landowner request for the Browns Valley Irrigation District to share the cost of installing a metered service access at the O'Brien Ranch.

Tabled

6. Manager's Report:

Collins Lake:

The current elevation is 1,151.8 ft, which is 31.2 ft below spill. This amounts to 46.2% of storage with 22,860 acre feet of usable supplies. The Generator is off with releases at 1 CFS. Last year on this date the elevation was 1,134.5 ft, which is 48.5 ft below spill (23.6% or 11,700 acre feet). The Generator was off with releases at 3 CFS.

Yuba River:

The pumps are currently running at 9 CFS.

Staff Activities:

Staff is currently working on the 2015 Budget and has submitted a preliminary draft to the Finance Committee.

The Virginia Ranch Dam Biennial Deformation Survey is due this month. This a DSOD requirement every two years which verifies the dam has not moved in any direction. Staff has reached out to the consultant who has surveyed the dam for the past three cycles and the work is being scheduled.

Staff has finalized the East Side Collins Lake Agreement and has obtained the first signature. The process of gathering the remaining parties to sign is ongoing.

Staff has received a Draft Term Sheet form the Yuba County Water Agency regarding the Power Enhancement Agreement and is still analyzing the data.

An additional crewmember will begin work on January 12, 2015.

Annexation

As of December 15, 2014, staff had only received 16 annexation letters out of the original 29 mailed on September 15, 2014. As a result, 13 "second notice" letters were mailed out. Since the second notice, an additional 6 had been received. Of the total 22 now received, 4 have requested to NOT be annexed into the District.

Dry Creek Recapture Project:

The District has come to terms with Karlshoej and Coughlin. The Agreements are currently being drafted by legal counsel.

Saddleback Lift Pump:

The CEQA Mitigated Negative Declaration is complete and ready for circulation.

Meetings:**Past:**

- 12-16-14 The General Manager and Assistant Manager attended a meeting at the Bureau of Reclamation regarding long term water transfers.
- 12-17-14 Director Bordsen, Director Winchester, the General Manager and Assistant Manager attended a YCWA Member Unit Meeting in Marysville.

- 12-18-14 The General Manager and Assistant Manager attended a Robust Decision Making meeting regarding the Integrated Regional Water Management Plan at the YCWA.
- 12-29-14 The General Manager facilitated a tour of the District with the BVID History Book authors.
- 01-07-15 The Assistant Manager attended a Conference Call with DWR regarding the Dry Creek Recapture project grant process and reimbursement.
- 01-07-15 The General Manager attended a meeting at the Bureau of Reclamation regarding long term water transfers.

Future Meetings:

- 01-21-15 JPIA human resource group meeting training in Roseville (Office Manager).
- 01-29-15 FERC Part 12D Training at the East Bay Municipal Utility District in Oakland.

Projects Past:

1. Tree and brush removal on the lower Sicard Ditch and the Harding Canal.
2. Repainted the sign at the entrance of the BVID driveway.
3. Removed a large tree that crushed the Palmer pipeline and repaired the pipeline.
4. Replaced a failed culvert on the Lambert Ditch.
5. Installed 240' of 4' culvert in the Harding Canal above the Pietz ranch.
6. Began the yearly maintenance at the Virginia Ranch Dam Powerhouse.

Future Projects:

1. Continue cleaning the upper end of the Thousand Trails ditch.
2. Continue tree and brush removal on District right of ways.
3. Complete the yearly maintenance at the Virginia Ranch Dam Powerhouse.

7. The Board will consider signing an updated signature card for Umpqua Bank to include the incoming General Manager as an authorized signature. A motion by Director Bordsen, seconded by Director Winchester moved to approve the incoming General Manager Ryan McNally to be added as a authorized signer on the account at Umpqua Bank. All ayes, motion passed.

8. The Board will discuss the Mitigated Negative Declaration for the Saddleback Lift Station. Discussion only, no action taken.

9. Retirement Resolution: The Board will consider a resolution honoring the retirement of General Manager Walter Cotter. Director Lowe, seconded by Director Woods moved to approve Resolution 1-08-15-1
President Bordsen then polled the Board:

AYES: Directors Wheeler, Woods, Winchester, Lowe and Bordsen
NOES: none
ABSTAIN: none
ABSENT: none
Resolution 1-08-15-1 passed

10. Director's Comments and Reports: None

11. Correspondence:

- Letter dated December 17, 2014 from ACWA to Manager Cotter regarding their appreciation for service on the Energy Committee.
- Letter dated December 17, 2014 to Board Members from Collins Lake regarding fees for 2015 season.
- Letter dated December 19, 2014 to BVID from BKS regarding legal services fees for 2015.
- E-mail dated 1-5-15 to BVID from Buck Weckman regarding CA water conditions and the possible effect that marijuana cultivation could create.

12. Closed Session: The Board in closed session shall consider the employee evaluation and possible step raise for a crew member; Government Code sections 54954.5 (f) and 54957.6.

13. Open Session: The Board will report any action taken in closed session. After discussion the Board consensus was to delegate staff to approve evaluations, step raises, and permanent positions of all crew members.

14. Adjournment: There being no further business before the Board, President Bordsen adjourned the meeting.